



HOST FAMILY APPLICATION

Please type or print legibly in black ink.

PRIVACY NOTICE: Information provided will be used solely by Children Around the World for suitability and student placement purposes, and will not be shared with any outside agencies or individuals.

----- **THIS SECTION OFFICE USE ONLY** -----

Assigned Student: _____ Host City Airport: _____
 Family Approved: () Yes () No Temporary Placement () Permanent Placement ()

HOST FAMILY PROFILE

Father's Full Name: _____ Age: _____ Date of Birth: ____/____/____
 Mother's Full Name: _____ Age: _____ Date of Birth: ____/____/____
 Home Address: _____ Phone: (____)_____
 City: _____ State: _____ Zip: _____ E-mail: _____

Father's Occupation: _____ Title: _____
 Name of Employer: _____ Number of Years Employed: _____
 Level of Education: High School () College 1 2 3 4 years B.A. () B.S. () Master () PH.D. ()
 Business Address: _____ City: _____
 State: _____ Zip: _____ Phone: (____)_____ Ext.: _____
 Cellular Phone: (____)_____ Social Security #: _____-_____-_____

Mother's Occupation: _____ Title: _____
 Name of Employer: _____ Number of Years Employed: _____
 Level of Education: High School () College 1 2 3 4 years B.A. () B.S. () Master () PH.D. ()
 Business Address: _____ City: _____
 State: _____ Zip: _____ Phone: (____)_____ Ext.: _____
 Cellular Phone: (____)_____ Social Security #: _____-_____-_____

Names of children	Living at home:	Sex:	Date of Birth:	SS# (req. if 17 or older living at home)
_____	() Yes () No	_____	____/____/____	____-____-____
_____	() Yes () No	_____	____/____/____	____-____-____
_____	() Yes () No	_____	____/____/____	____-____-____
_____	() Yes () No	_____	____/____/____	____-____-____
_____	() Yes () No	_____	____/____/____	____-____-____

Names of others living in the home:	Sex:	Date of Birth:	SS# (required if 17 or older)
_____	_____	____/____/____	____-____-____
_____	_____	____/____/____	____-____-____

On separate sheet, provide like information for any children/others in the home other than those listed above.

Will you be hosting other international students concurrently with students placed with you by Children Around the World? () No () Yes: How many? _____ From which country(ies)? _____

COMMUNITY PROFILE

- 1) How long have you lived at your current address? _____
- 2) Does your family live in: () Single-Family House () Townhouse/Condo () Apartment () Ranch/Farm
- 3) What is the population of your city? () Metropolitan (More than 1 million) () Urban (More than 50,000)
() Suburban (Between 15,000 to 50,000) () Small Town (Between 2,500 to 15,000) () Rural (Less than 2,500)
- 4) Describe some points of interest in your surrounding community (museums, amusement parks, historic sites, monuments, natural resources, etc.): _____

- 5) List some activities or recreational facilities available in your neighborhood/community for a teenager: _____

LIFESTYLE QUESTIONNAIRE

- 6) Describe your family's lifestyle and outlook. _____

- 7) Describe typical weekdays & weekends in your home. _____

- 8) What opportunities will the student have for association with American teenagers? _____

- 9) Please circle some of your family's favorite activities and feel free to add additional activities not listed.

Sports	Volleyball	Camping	Museums	Entertainment	Watching TV
Football	Skating	Hunting	Theater	Video Games	Reading
Baseball	Swimming	Fishing	Ballet	Traveling	Music
Basketball	Tennis	Snow Sports	Singing	Eating Out	_____
Soccer	Ice Skating	Arts	Opera	Playing Cards	_____
Bicycling	Martial Arts	Painting	Crafts	Sports Events	_____
Golf	Water Sports	Photography	Decorating	Movies	_____

HOST FAMILY INFORMATION

10) What is your church name and affiliation? _____

11) How often do you attend your churches services? () weekly () monthly () occasionally

12) Do you expect your international student to attend your church activities with your family? () Yes () No

13) Describe family meal times. _____

14) Have you hosted an international exchange student in the past? () No () Yes

Student's Name: _____ When? _____ Student's home country: _____

Name of Exchange Organization: _____

Address _____ Telephone: _____

Please attach above information for any additional exchange students you may have hosted in your home.

15) Have you had any other [non-hosting] affiliation with international student organizations in the past?

() No () Yes If yes, when? _____ In what capacity? _____

Name of Exchange Organization: _____

Address _____ Telephone: _____

16) Does any member of your family speak a second language? () No () Yes

If so, who _____ and which language? _____

17) Are all members of your family in agreement about hosting an international student? () Yes () No

18) Will your student share a bedroom? _____ If yes, with whom? _____

(The international student may share a bedroom with another same-sex child, but he/she must have a bed of his/her own.)

19) Will your student share a bathroom? _____ If yes, with whom? _____

20) Does anyone in your household smoke? _____ If yes, who? _____

21) Are there any pets in your household? () No () Yes, Type _____ () Outdoor () Indoor ,

Type _____ () Outdoor () Indoor, Type _____ () Outdoor () Indoor

22) List any musical instruments in your home which the international student might use: _____

23) How would you best describe your family unit? Please circle as many that apply:

Warm	Formal	Serious	Argumentative
Reserved	Strict	Indifferent	Outgoing
Demanding	Orderly	Tolerant	Ethical
Quiet	United	Relaxed	Funny
Sports-minded	Christian Values	Lovely	Perfectionists
Disciplined	Open-minded	Understanding	Critical
Protective	Disorganized	Supportive	Flexible
Active	Conservative	Respectful	Optimistic

HOST FAMILY BACKGROUND

33) Please indicate your average yearly household income below:

() 25 – 35,000 () 35 - 45,000 () 45 - 55,000 () 55 - 65,000 () 65 - 75,000 () 75 - 85,000 () 85,000+

34) Has anyone in your family ever been arrested or convicted for any offense other than a minor traffic violation? () No () Yes, Explain _____

35) Do any family members have a physical or psychological disability? () No () Yes, please explain:

36) Describe any health, allergy, or dietary needs/conditions in your family: _____

EMERGENCY CONTACT

37) Please provide Children Around the World with an emergency contact outside of your home:

Name: _____ Relationship: _____

Address: _____ Phone: (_____) _____

City: _____ State: _____ Zip: _____ E-mail: _____

REFERENCES

Please provide complete information for the following three references whom Children Around the World may contact. Your application cannot be finalized without these three references. All information that we receive on the reference forms is kept **confidential**.

A) PERSONAL (not a relative)

Name: _____ Years acquainted: _____

Address: _____ Phone: (_____) _____

B) PROFESSIONAL

Name: _____ Title: _____

Address: _____ Phone: (_____) _____

C) CLERGY/OTHER

Name: _____ Years acquainted: _____

Address: _____ Phone: (_____) _____

AGREEMENT

We, the undersigned, hereby state the following:

- I/We certify that the information given on the pages of the Host Family Application is accurate and true and was completed to the best of my/our knowledge.
- Our family has been personally interviewed by a Children Around the World Local Representative.
- Our family will freely and willingly provide room and board to the international student.
- Our family agrees to provide the international student with a comfortable, nurturing, and loving family environment.
- Our family will be proud to share the American lifestyle and language with the international student.
- Our family will accept our international student as a member of the family and share family responsibilities.
- Our family's reason for hosting an international student is **solely** based on our desire for cultural learning, understanding, and sharing.
- When necessary, our family will seek immediate medical attention for our international student.
- We understand that any medical expenses that exceed Children Around the World's insurance plan coverage will be paid by the international student.
- Our family agrees to provide the student with transportation to and from school and school-related activities, except in cases when other arrangements are made in advance.
- None of our family members have a history of criminal activity, drug/alcohol/substance/sexual abuse, or any other habitual behaviors that may endanger or jeopardize the international student's experience.
- Our family has authorized Children Around the World to perform a criminal background check and to check the references provided by us and/or other members of the community.
- It is our family's decision that we have the financial ability to host an international student sponsored by Children Around the World.
- Our family will be provided (after approval) with the following: the "Student's Portfolio" of our assigned/matched student, the "Host Family Handbook" to be followed as a program guide, and Host Family Orientation meetings.
- Our family understands that Children Around the World is ultimately responsible for the international student. Children Around the World will temporarily assign responsibility/guardianship of the international student to us (host parents) while residing with us.
- Our family understands that the international student must adhere to the Children Around the World program rules and regulations at all times, and are willing to see those rules and regulations followed.
- Our family understands that any and all decisions made by Children Around the World concerning the international student are final, including possible removal or transfer of the student.
- We agree to not host any student in our home previously placed with us through Children Around the World or its associated companies without again being placed with us contractually through Children Around the World or its associated companies.
- W9 Forms must be completed so that 1099 Forms can be issued at the end of the year.

Host Father _____ Date _____

Host Mother _____ Date _____

This application does not commit you to becoming a host family, nor does it confirm placement of a student in your home. Placement of a student in your home will also be contingent **on approval of enrollment by a local high school.** Feel free to contact us with any questions at any time.

Children Around the World, LLC
521 Herschel • Wichita, KS 67209

www.childrenaroundtheworld.info • (316) 641-0005



HOST BACKGROUND CHECK RELEASE FORM

Please type or print legibly in black ink.

Dear Host Family Member,

Thank you for your willingness to welcome a Children Around the World student into your home. By providing a young person the opportunity to live in your home for a semester or year, you're offering them the opportunity to explore other cultures and values... memories that they'll carry with them through their entire lifetimes. Your community, the student, and his/her home community all stand to benefit greatly from a positive experience.

The U.S. Department of State now requires all U.S. student exchange organizations to complete a background check on all adults (18 years and older) residing in the host family home. To do so, we must have the following information and approval from each adult living in your home. Additionally, if an adult child returns home or any other adult joins the household during the hosting experience, we will need to do a background check on that person as well. Please let your CATW coordinator know if this occurs.

Background checks will be done by Children Around the World staff and held in strict confidence. In the event there is a concern on the background check, a CATW staff member will contact you for a private consultation. Please be assured that all information provided by host family and household members, and all information received during the background check will be held confidential by CATW staff.

Susan Watkins,
Foreign Exchange Director

Last Name: _____ First Name: _____ Middle Initial: _____

Other names you might have used (maiden names, etc.,): _____

Current Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work/Cell: _____

SS # _____ Driver's License # _____ Date of Birth: _____

I hereby authorize Children Around the World, LLC to obtain any and all background checks as required by the U.S. Department of State to confirm my eligibility to host a student. In the event it is necessary, I authorize Children Around the World to share the findings of the background check(s) with their overseas partners, the student I/we have selected and his/her natural family.

Signature: _____ Date: _____

Second Adult in Household (Use additional form(s) for information on any other adults who may be living there as well):

Last Name: _____ First Name: _____ Middle Initial: _____

Other names you might have used (maiden names, etc.,): _____

Work Phone: _____ Cell Phone: _____

SS # _____ Driver's License # _____ Date of Birth: _____

I hereby authorize Children Around the World, LLC to obtain any and all background checks as required by the U.S. Department of State to confirm my eligibility to host a student. In the event it is necessary, I authorize Children Around the World to share the findings of the background check(s) with their overseas partners, the student I/we have selected and his/her natural family.

Signature: _____ Date: _____

Children Around the World, LLC

521 Herschel Wichita, Kansas 67209 USA • www.childrenaroundtheworld.info • (316) 641-0005



Placing exchange program students in loving American families and quality private schools

HOST FAMILY PHOTOS

Left to Right: _____

If desired, please make any notes relevant to the attached photos in the space below.

Please attach any other photos you wish to submit to a separate sheet of paper.

Host Family Name: _____

City: _____ State: _____

Please attach a recent family photo here.
Note names and family relationship beside photo.

Please attach a photo of the front of your residence here.

Please attach a photo of the student's bedroom here



HOST FAMILY REIMBURSEMENT AGREEMENT

Rev. 9/9/17

Host Parent's Name: _____

International Student's Name: _____

School Year (Term of Student's stay): ____/____/____ to ____/____/____

For providing to a Children Around the World International Student room and board, and for complying with the terms of the Host Family Agreement and other policies and regulations of the Children Around the World Host Family program, Children around the World, LLC agrees to reimburse the above-referenced Host Family Parent in the amount of _____ monthly for the duration of the above-referenced International Student's participation in the Children Around the World program and the student's stay in the Host Family home.

If an International Student is not staying in the Host Family home for a period of longer than ten consecutive days (student travel, visiting home for holidays, etc.), Children Around the World will prorate the monthly reimbursement for the number of days the International Student is in the household.

Children Around the World makes reimbursement payment only through a Direct Deposit program to a bank/financial institution account held by the above Host Parent. The Host Parent must complete and submit the Authorization Agreement for Direct Deposit and IRS Form W-9 to receive reimbursement.

Children Around the World makes Direct Deposit reimbursements on the 25th of each month. Due to banking procedures, payments usually take three business days to be posted to the account.

Area Coordinators provide monthly updates to CATW offices on each student's progress/status in the program. Failure by the Host Family to respond to requests by the Area Coordinator for information or answer monthly questions may result in delaying or possible forfeiture of monthly reimbursement.

Per IRS regulations, CATW issues 1099 forms for total amounts paid to each Host Family annually. Discuss with your tax accountant any income/deductions resulting from your participation as a Host Family when preparing your income tax returns.

Due to different contractual arrangements between the students families and the exchange organizations in their home countries, the Host Family agrees not to discuss reimbursement amounts/arrangements with the student, the student's natural family, other host families, or any parties other than the Children Around the World staff or representatives.

Host Parent:

Signature _____ Date: _____

Children Around the World, LLC authorized representative:

Signature _____ Date: _____

Children Around the World, LLC

521 Herschel Wichita, Kansas 67209 USA • www.childrenaroundtheworld.info • Telephone: (316) 641-0005



AUTHORIZATION AGREEMENT FOR DIRECT DEPOSIT

Family Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone No.: _____

Check One: Add _____ Delete _____ Change _____

I hereby authorize Children Around the World, LLC, hereinafter called CATW, to initiate credit entries and to initiate, if necessary, debit entries for overpayments made in error, or adjustments for any credit entries made in error, to my account indicated below at the depository named below, hereinafter called DEPOSITORY, to credit and/or debit the same to such account.

Bank/Financial
Institution: _____

Address: _____

City: _____ State: _____ Zip: _____

Check One: Checking _____ Savings _____

Routing Number* _____ Account Number _____

*Some banks have different routing numbers for direct deposit than what is used on a check or deposit slip. Please verify with your financial institution.

This authorization is to remain in full force and effect until CATW receives written notification from me of its termination in such time and in such manner as to afford CATW and DEPOSITORY a reasonable time to act on it. If not all terms and conditions are met, CATW does have the option to terminate this agreement at their discretion.

Signature: _____ Date: _____

PRIVACY NOTE: The information provided on this form will be used ONLY for the purposes described above, and will for no other reason or under any other conditions be shared with any parties other than CATW administrative staff and authorized personnel of the DEPOSITORY.

Revised 9/9/17

Children Around the World, LLC

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Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									
				-			-		
or									
Employer identification number									
				-					

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.